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| **MINUTES No. 1**  of opening of envelopes with bids for the public request for proposals for the right to conclude a contract for the rendering services of informational support in Turkey for the period 2018-2019 |
| Dubai Envelopes opening date 04, September 2018 |
| The procurement is being held in accordance with Rosatom Procurement Standard (Procurement Regulations), as amended by Resolution of the Supervisory Board of Rosatom State Corporation (Minutes dated 23rd of June No. 105). |
| **Information about procurement:** |
| **The Customer acting as Procurement Organizer:**Rosatom Middle East and North Africa FZ LLC. |
| **Form and method of procurement procedure:** public request for proposals. |
| **Subject matter of the procurement:** the right to conclude a contract for the rendering services of informational support in Turkey for the period 2018-2019. |
| **Subject matter of the contract:** rendering services of informational support in Turkey for the period 2018-2019.  **The initial (maximum) contract price:** 324 060,00 USD, including VAT. |
| **Time frames for provision services:** 12 calendar months from the date of the contract’s conclusion. |
| **Place of provision of services:** in accordance with the Part 3 “Draft Contract” of Volume 1 of the Procurement Documentation. |
| **Contents and scope of services:** all necessary information is given in Volume 2 of the procurement documentation. |
| The public notice about request for proposals and procurement documentation were published on «13» of August 2018 on the Internet on the official site <http://rosatom-mena.com/> (<https://rosatom-mena.com/suppliers/procurement/ongoing-procurement/>). |
| The meeting of the Procurement Committee is being held at 11:00 (local time) on «04» of September 2018 at the address: Office 1108A, Business Central Towers, DIC, Dubai, UAE, P/O 500705. |
| On the meeting the following members are presented:   |  |  | | --- | --- | | **Name** | **Position** | | ***Procurement Committee Chairperson*** | | | Alexander Voronkov | CEO, Rosatom Middle East and North Africa FZ-LLC | | ***Procurement Committee Deputy Chairperson*** | | | Sergei Mikheev | Business Development Manager,  Rosatom Middle East and North Africa FZ-LLC | | ***Procurement Committee Member*** | | | Maxim Kostenko | Marketing Manager,  Rosatom Middle East and North Africa FZ-LLC | | Andrey Kamyshev | Deputy Head of Asset Protection and Corporate Security Dept.,  Rosatom International Network | | ***Procurement Committee Secretary with right to vote*** | | | Diana Kafal Gazal | Projects Manager,  Rosatom Middle East and North Africa FZ-LLC | |
| The quorum is present. |
| Representatives of the participants of the public request for proposals are absent on the Procurement Committee meeting of opening of envelops with bids, that is reflected in the Register of representatives of public request for proposals participants presented on opening of envelops with bids procedure. |
| The procedure of opening of envelopes with bids is being *recorded on video.* |
| According to the register of envelops with bids for the public request for proposals as on the moment of deadline for submission of procurement bids 12:00 (IST, UTC+5:30) on «04» September 2018 totally were submitted: |
| \_ (2) bids of participants of the public request for proposals;  \_ (0) amendments to bids;  \_ (0) withdrawals of bids. |
| The results of envelops opening announced on the Procurement Committee meeting: |
| |  |  |  |  | | --- | --- | --- | --- | | № as per envelops register | Name of participant of public request for proposals | Registered and actual address of participant of public request for proposals | Price of bid proposed by participant of public request for proposals;  Date and time of submission the bid | | 1 | NES-S ILETISIM LTD | Aziziye Mah. Platin Sk. Koroglu Apt. 5/16 Cankaya / Ankara Turkey | Price of the bid:  312000 USD (three hundred twelve thousand United States Dollars) | | Date and time of submission the bid:  «29» August 2018 year  16:48 | | 2 | MESE Iletisim Danismanligi A.S. | Istiklal Caddesi Suriye Passaji N:166 K:5 D:47 34430 / Beyoglu / Istanbul Turkey | Price of the bid:  306800 USD (three hundred and six thousand, eight hundred United States Dollars) | | Date and time of submission the bid:  «02» September 2018 year  13:27 | |
| Appendices: |
| 1. Register of envelops with bids for participation in public request for proposals on 1 page; 2. Register of representatives of procurement participants of public request for proposals presented on opening of envelops with bids procedure on 1 page. |