**MINUTES No. 2018/23-2**

**The meeting of the procurement commission for consideration of applications at the qualifying stage of the public request for proposals for the right to conclude a contract for the rendering services of informational support in Turkey for the period 2018-2019**

Dubai date of signing «09» September 2018

The procurement is being held in accordance with Rosatom Procurement Standard (Procurement Regulations), as amended by Resolution of the Supervisory Board of Rosatom State Corporation (Minutes dated 23rd of June No. 105).

**Information about procurement:**

**The Customer acting as Procurement Organizer:**Rosatom Middle East and North Africa FZ LLC.

**Form and method of procurement procedure:** public request for proposals.

**Subject matter of the** **procurement:** the right to conclude a contract for the rendering services of informational support in Turkey for the period 2018-2019.

**Subject matter of the contract:** rendering services of informational support in Turkey for the period 2018-2019.

**The initial (maximum) contract price:** 324 060,00 USD, including VAT.

**Time frames for provision services:** 12 calendar months from the date of the contract’s conclusion.

**Place of provision of services:** in accordance with the Part 3 “Draft Contract” of Volume 1 of the Procurement Documentation.

**Contents and scope of services:** all necessary information is given in Volume 2 of the procurement documentation.

The public notice about request for proposals and procurement documentation were published on «13» of August 2018 on the Internet on the official site <http://rosatom-mena.com/>(<https://rosatom-mena.com/suppliers/procurement/ongoing-procurement/>).

The meeting of the Procurement Committee is being held at 11:00 (local time) on «04» of September 2018 at the address: Office 1108A, Business Central Towers, DIC, Dubai, UAE, P/O 500705.

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| On the meeting the following members are presented:   |  |  | | --- | --- | | **Name** | **Position** | | ***Procurement Committee Chairperson*** | | | Alexander Voronkov | CEO, Rosatom Middle East and North Africa FZ-LLC | | ***Procurement Committee Deputy Chairperson*** | | | Sergei Mikheev | Business Development Manager,  Rosatom Middle East and North Africa FZ-LLC | | ***Procurement Committee Member*** | | | Maxim Kostenko | Marketing Manager,  Rosatom Middle East and North Africa FZ-LLC | | Andrey Kamyshev | Deputy Head of Asset Protection and Corporate Security Dept.,  Rosatom International Network | | ***Procurement Committee Secretary with right to vote*** | | | Diana Kafal Gazal | Projects Manager,  Rosatom Middle East and North Africa FZ-LLC | |

The meeting is held in the presence of 5 out of 7 members of the purchasing commission. The quorum is present.

1. According to the minutes of opening of envelops with bids № 2018/23-1 of the 4th September 2018, totally were submitted envelops with bids by the following bidders:

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| --- | --- | --- | --- |
| № as per envelops register | Name of participant of public request for proposals | Registered and actual address of participant of public request for proposals | Price of bid proposed by participant of public request for proposals;  Date and time of submission the bid |
| 1 | NES-S ILETISIM LTD | Aziziye Mah. Platin Sk. Koroglu Apt. 5/16 Cankaya / Ankara Turkey | Price of the bid:  312000 USD (three hundred twelve thousand United States Dollars) |
| Date and time of submission the bid:  «29» August 2018 year  16:48 |
| 2 | MESE Iletisim Danismanligi A.S. | Istiklal Caddesi Suriye Passaji N:166 K:5 D:47 34430 / Beyoglu / Istanbul Turkey | Price of the bid:  306800 USD (three hundred and six thousand, eight hundred United States Dollars) |
| Date and time of submission the bid:  «02» September 2018 year  13:27 |

1. Based on the results of consideration of applications for participation in the public request for proposals at the qualifying stage, the procurement commission adopted the following decisions:

2.1. Deny admission to further participation in the public request for proposals to the following participants of the request for proposals who submitted applications:

2.1.1. NES-S ILETISIM LTD on the basis of paragraph (e) of clause 8.3 of Part 1 of Annex 12 of the Rosatom Procurement Standard (Procurement Regulations) and paragraph (e) of clause 9.3 of Part 2 of Volume 1 of the Procurement documentation, namely:

- Inconsistency of the order and terms of providing bid security for the application for participation in the purchase with the requirements of clause 11) of the notice of the procurement and paragraph 11) of Part 1 of Volume 1 of the procurement documentation regarding the provision of the bid security for participating in the purchase.

The NES-S ILETISIM LTD application includes a payment order confirming the provision of bid security for the amount specified in clause 11) of Section 1 of Part 1 of Volume 1 of the Procurement Documentation. At the same time, money was not received to the settlement account of the procurement organizer.

On the basis of Clause 7.2 of Section 1 of Appendix 12 to the EEHC and Clause 8.2. Part 2 of Volume 1 of the Procurement Documentation, the application of NES-S ILETISIM LTD for compliance with other selection criteria was not considered.

2.1.2. MESE Iletisim Danismanligi A.S. on the basis of paragraph (e) of clause 8.3 of Part 1 of Annex 12 of the Rosatom Procurement Standard (Procurement Regulations) and paragraph (e) of clause 9.3 of Part 2 of Volume 1 of the Procurement Documentation, namely:

- Inconsistency of the order and terms of providing bid security for participation in the purchase with the requirements of clause 11) of the notice of the procurement and paragraph 11) of Part 1 of Volume 1 of the Procurement Documentation regarding the provision of the bid security for participating in the purchase.

The MESE Iletisim Danismanligi A.S. application includes a payment order confirming the provision of bid security for the amount specified in clause 11) of Section 1 of Part 1 of Volume 1 of the Procurement Documentation. At the same time, money was not received to the settlement account of the procurement organizer.

On the basis of Clause 7.2 of Section 1 of Appendix 12 to the EEHC and Clause 8.2. Part 2 of Volume 1 of the Procurement Documentation, the application of MESE Iletisim Danismanligi A.S. for compliance with other selection criteria was not considered.

2.2. Due to the fact that, based on the results of consideration of applications, a decision was made to deny admission to the public request for proposals to all participants that submitted applications in accordance with paragraph a) of clause 1.2 of part 1 of Article 6.4 of the Procurement Standard? the request for proposals was declared invalid.

**Procurement Committee:**

The member of the procurement commission that signed these Minutes, guided by the Rosatom Procurement Standard (Annex 4 of the Standard) confirms the impartiality of decisions;

states that there is no absence of any personal interest in the outcome of the Competitive bidding process

assumes the undertaking:

during the procurement process, not to disclose information on the proposals of the participants of competitive bidding, the content of expert opinions, the progress of the procurement process, the resolutions made, to any persons other than controlling bodies, management of the customer, the Corporation, except for publicly available information and except as stipulated by the Standard and expressly provided for by the law of the Russian Federation, administrative documents on the procurement activities, the public notice on competitive bidding and procurement documentation;

not to coordinate the activities of the participants of competitive bidding within the competitive bidding process in any way other than provided for by the law of the Russian Federation, the Standard and the terms of the Competitive bidding process;

not to negotiate with the participants of competitive bidding on issues related to the competitive bidding being held, except as expressly provided by the terms and conditions of the competitive bidding process.